G.A.R-14	[See Rule 56]	(1) & 90 ((1) (i)1

यात्री भत्ता देयक

उपदेय	क स	ŕ	•••	 	
Sub	bill	No.		• • • • • • • • • • • • • • • • • • • •	

Travelling Allowance Bill For Tour

टिप्पणीः यह देयक दो प्रतियों में प्रेष्य/एक अदायगी प्रति एवं अन्य कार्यालय प्रति के लिये
NOTE - This biil should be prepared in duplicate / one for payment and others as office copy
भाग — क शासकीय कार्मिक द्वारा भरा जाये
PART- - A (To be filled up by the Government Servant)

- 1. नाम Name
- 2. पद Designation
- 3. वेतन Pay
- मुख्यालय Headquarters सम्पन्न यात्रा का विस्तृत विवरण
- 5. Details and purpose of Journey (A) performed.

Dep	नाना Parture	. A	आना urival	वाहन का प्रकार	मार्गिक भ हेतु भाड़ा प्र	ता	दूरी माप कि. मी. में	विश्राम	अवधि n of rest	यात्रा का	राशि Amount
दिनांक तथा समय Date and time	स्थान From	दिनांक तथा समय Date and time	गंतव्य स्थान To	एवं श्रेणी Mode travel & class of accomodation	Fair pai ক.	d Ů. P.	Distance in Kms. for road mileage	दिन Days	घण्टे Hrs	कारण Purpose Of Journey	रह है
1	2 .	3	4	5	6		7	8		9	10
1											
				,							
				1				414			

यात्रा का प्रकार

- 6. Mode of journey:-
 - (1) हवाई / समुद्धि Air
 - (a) कार्यालय से जारी अन्तरम प्रपत्र Exchange voucher arranged by office
 - (b) पपत्र जारी व रने वाले Ticket / Exchange voucher arranged by

- (ii) रेल Rail
 - (a) क्या यात्रा मेल एक्सप्रेस/ साधारण गाड़ी से सम्पन्न की गई ? Whether travelled by Mail Express / Ordinary train?
 - (b) क्या वापसी पार पन्न व्यवस्था उपलब्ध थीं ? Whether return ticket available?
 - (c) यदि हां तो क्या वापसी दिकट लिया गया है ? If available, whether return ticket purchased ? यदि नहीं तो इसका कारण If not state reasons.

Yes / No

(iii) सड़क मार्ग Road

प्रयुक्त वाहन का प्रकार सरकारी / किराया टैक्सी / बस में सींट अथवा अन्य किसी वाहन / अधिकारी की हिस्सेदारी से Mode of conveyance used i. e. by Govt transport by taking a taxi, single seat in a bus or other public conveyance / by sharing with another Govt servant in car belonging to him or to a third person to be.

- 7! विश्राम अवधि में कार्य क्षेत्र से अनुपस्थिति Date of absence from place of halt on account of :-
 - (a) आकरिमक अवकाश R. H. and C, L:-
 - (b) रविवार / शास. अवकाश पर अनुपरियति Not being actually in camp on sunday and holiday
- 8. राज्य शासन के अतिथ्य स्वीकारने का दिनांक Dates on which free board and / or lodging provided by the sate or any organisation finaced by State funds:
 - (a) मात्र आवास Board only.
 - (b) मात्र खानपान Lodging only.
 - (c) खानपान और आवास दोनों Board and lodging..
- 9. जहाँ उच्च दर से दैनिक भत्ता का दावा किरा गया है उस अवधि की व्यवस्था / होटल पावती सहित विस्तृत विवरण भराजाये Particulars to be furnished along with hotel receipt etc in cases where higher rate of D. A. is claimed for stay inhotel other establishments providing board and / or loadging at scheduled tarrifs.

বিঘান সবা ঘি Period of sta	y .	प्रतिष्ठान का नाम	दैनिक आवासीय दर Daily rate of	वास्तविक भाडा दिया गया
प्रारम्भ अ From	त तक To	Name of the hotel	Daily rate of lodging charged	Total amount paid
			1 200	
		at a read with the same	大 1	
			14	
V				
			14 San 22 Sept 1974	
		Constant of the second	1 - 2	
		1-2	12 11	
		1		Service Constitution of the
		Charles Inc. and Edition (4)	A. See See See	

प्रावधानों से अधिक उच्च वर्ग में की गई यात्रा का विस्तृत विवरण Particulars of journy (s) for which higher class of accomodation than the one to which Government servant entitled was used.

दिनांक		का नाम of places	वाहन प्रकार उपयोगिता	अनुषन्ध वर्ग class to which	उपयोगिता कर्ग	भाडा अनुमन्यवर्ग Fare of the
Date 1	प्रारम्म From 2	अंत तक To 3	Mode of conveyance used 4	entitled 5	which travelled	entitled class रू.Rs. पै.P.

यदि प्रावधानों से अधिक उच्चवर्ग के यात्रा की अनुमति / स्वीकृति सक्षम अधिकारी द्वारा पूर्व में ली गई हो तो स्वीकृति संख्या एवं दिनांक अवश्य भराजाय If the journey's by higher class accomodation has been performed with the approval of the competent authority, No. and date of the sanction may be quated.

11. रेल सुविधा होने पर भी सड़क यात्रा की गई का विवरण Details of journey (s) performed by road between places connected by rail

दिनांक	Name o	विवरण f places	
Date 1	प्रारम्भ From 2	अंत तक To 3	Fair paid

12. यदि यात्रा भता अग्रिम प्राप्त किया है तो राशि रू.

Amount of t.a. advance If any drawn.

प्रमाणित किया जाता है कि उपरोक्त दी गयी सभी सूचनाएं मेरी जानकारी के अनुसार पूर्ण सत्य है।

Certified that the information as given above, is true, the best of my knowledge ane belief.

दिनांक

Date

शासकीय अधिकारी के हस्ताबर Signature of the Govt. Servant

भाग-ख लेखा विभाग के उपयोग हेतु PART-B (To be filled in the Bill Section)

अनिधिकृत यात्रा मते राशि रूपये	का विस्तृत विवरण
The not intitlement on account of travelling allowance works out to Rs.	
[a] हवाई / रेल / बस / स्टीमर भाडा रू	are Rs.
[b] किलोमीटर के लिये सङ्क भत्ता दर रू	
Road mileage forKms. @ Rs	7 / Km.
[c] दीनैक भता Daily allowance	
[i]	
[ii] प्रतिदिन per day.	
[iii] प्रतिदिन per day.	
[d] बास्तविक व्यय देय Actual expenses क. Rs	
[a] Hillian and an Italian superiors	
numinimum .	
कूल राशि	
बुरन साबर	
Gross amount	in style gen
[e] देवक क्रविनांकद्वारा प्रदत्त अग्रिम यात्रा मता रू	
्रिं पुनर्भ भारतातातात्राप्राप्तितातातात्राप्ति अपरा आवत्र वाजा वाजा वाजा वाजा वाजा वाजा वाजा वाज	
Less amount of T.A.	
advance If any, drawn vide Voucher No	26
advance it any, drawn vide voucher No	\S
मान केम गाविस क	1116
शुद्ध देय राशि रू.	
Net amount Rs	
व्यय खाला का नाम	
The expenditure is debitable to	
आहरण एवं संवितरण अ	
Signature of Drawing ar	d Disbursing Officer
विभागीय कार्मिक के संक्षिप्त हस्ताक्षर	
Initial of bill clerk	गभरित
Counter	
- Country	

नियंत्रक / हस्ताक्षर अधिकारी के Signature of the Controlling Officer

RANI LAKSHMI BAI CENTRAL AGRICULTURAL UNIVERSITY KRISHI BHAWAN: NEW DELHI

T.A. CERTIFICATE

- Road mileage as shown and claimed is correct to the best of my knowledge and belief and is from bus stop to bus stop by direct route.
- 2. A part of road journey for which mileage allowed has been claimed mat the higher rates prescribed is SR. 46 was also per formed in my own car.
- No one shared the expenditure on the road mileage for which mileage allowance has been claimed at the higher rates prescribed in S.R. 46.
- 4. The road journeys were not performed in other vehicle without payment of its hire charges of incurring its running expenses.
- 5. I did no use Govt. or any other fires transport for this mileage.
- 6. I did not perform the road*journey for which mileage allowance has been claimed at the higher rates prescribed in S.R. 46 by taking a single seat in any public conveyance (Including Steamer/which/ which plies regularly between fixed points and charges fixed rate.
- 7. The station between which road mileage allowance has been claimed are not connected by rail directly or indirectly.
- 9. The rail journeys were performed by the shortest possible route.
- 10. The rail mileage shown is correct to the best of my knowledge.
- 11. The Ist class Railway accommodation is available on the line for which 1st class fate has been claimed for the journeys performed by road is my own car.
- 12. The return ticket were not issued on the Railways lines on which journeys were performed by me.
- 13. I traveled by air and have actually paid Rs. _____ as fare
- 14. I actually performed official duties at the station for which half daily allowance has been claimed.
- 15. I did not avail of free broad and lodging at the expenses of state govt. of any organization financed from state funds during days for which daily allowances has been claimed.
- 16. I have been paid Rs. ______ as T.A. advance for the journeys as shown in the T.A. bill and the amount is adjusted.
- 17. I have not been paid any T.A. advance for the journeys as shown in T.A. bill.
- 18. No. mileage has been claimed in petty contingencies.
- 19. During the period of halt/halts I was actually and not merely constructively in camp.

Designation	

IMPORTANT

Please score off the paragraph which did not apply. The person who signs the certificate is responsible for any alteration or addition etc.